



... about us

Taleninstituut Nederland - "Language Institute the Netherlands" - is a language institute, which provides professional language training for business. Taleninstituut Nederland works exclusively with carefully selected trainers, all of whom are native speakers. They are not only experts and experienced in providing language training, but they are also well versed in business skills, because of their extensive experience in one or more of the following areas: sales, marketing, management, finance, engineering or administration. Taleninstituut Nederland provides courses for all industry sectors. We will always find a trainer who suits your needs.

Course content – These business language courses can cover one or more of the following topics: introductions, telephone conversations, sales discussions, negotiations, company presentations, product presentations, correspondence, such as e-mails, letters, quotes, invoices, brochures, reports and complaints handling, participation in meetings or discussions, the business culture of the relevant country and job interviews.

Course material - You will be learning the target language based on course material which we have primarily developed ourselves and which has been composed by a team of experts. We combine this training programme with real-life material (company presentations, brochures, information from your website, etc.).

For whom? - We provide training courses for a large number of companies and participants with all types of jobs. Our participants are for instance managers from different disciplines, field sales staff, internal sales staff, call centre employees, reception staff, secretaries and back office staff. In addition to training participants who wish to be able to conduct business conversations, we also assist people who are planning to live and work abroad.

Types of training – Taleninstituut Nederland offers training courses at every level, dependent on the number of employees, their entry-level, the objective and available time. All our courses are tailor-made, practically oriented and tailored to the entry-level of the participant and the needs and wishes of the company. These courses are offered to groups and individuals and at whatever pace you desire.

Tailored language courses - In order to determine the entry-level, we first conduct an intake meeting with the participant(s). During this meeting the nature of the company, the job of the participant(s) and objectives are covered. We use the outcome to provide you with advice about the content, duration and intensity of the language course and to draw up a training proposal. Our courses are therefore tailor-made and geared to the specific needs of the company. Where applicable, cultural differences will also be covered.

Location - Our language institute offers all courses during office hours, but if desired they are also available during the evening or weekend. Our language courses can be followed at our training location in the centre of Amsterdam or at your own location throughout the Netherlands.